

HILLSBOROUGH HIGH SCHOOL
OVERNIGHT SCHOOL-SPONSORED TRIP PERMISSION FORM

STUDENT NAME: _____

RULES AND REGULATIONS

The goal of any school trip is to provide an extension to the educational experiences of the students of Hillsborough High School. Participation on these trips is a privilege. As such, students are held to the following rules and regulations:

- Students on any school sponsored trip are representatives of Hillsborough High School and are expected to act accordingly. All school rules are in effect for the duration of the trip, and exemplary behavior is expected. Please show due respect to each other, the facilities, and the chaperones, all of whom are working together to make your trip wonderful.
- Alcoholic beverages (regardless of age) and drugs are forbidden. Possession, purchase, or consumption of alcohol or drugs will result in immediate dismissal from the trip. Any student registered to a room or present in an area/room where any illegal substances are found will be dismissed. In accordance with New Jersey law and Hillsborough Twp. Board of Education policy, the highest disciplinary action will be taken for a violation, including notification of parents/guardians, police, and administration. The parents/guardians must make immediate arrangements for the student to be picked up at their expense. Drug or alcohol offenses will result in possible loss of participation in the graduation ceremony and a ten (10) day suspension from school.
- Smoking is not permitted at any time.
- All luggage will be searched before the trip and is subject to inspection at any time during the trip. Additional luggage may not be added after the scheduled baggage check has concluded. Students are not allowed to bring any open bottles/packages or perishable foods.
- Please leave all valuable items at home, including jewelry. Lost or stolen items are not the responsibility of the school district.
- Appropriate dress is required at all times. Bring clothes suitable for scheduled activities. The school dress code still applies; plan accordingly!
- If you take regularly scheduled medication, you must get prior approval to bring it on the trip. Specific information will be provided to each group regarding taking prescribed medications while on the trip. All school rules for medication (prescription or over-the-counter) apply. Students are not permitted to carry medications with them.
- Specific trip schedules are to be followed closely. Students are not to break curfew. Students who do not adhere to the schedule/curfew are subject to loss of privileges on the trip or other disciplinary consequences.
- Students will be held responsible for any damage to hotel property. Parents will be directly billed for any damages. Rooms will be inspected upon arrival, before checkout, and more frequently if necessary. Upon arrival, inform a chaperone of any problems with your room to avoid being charged for damages you did not cause.
- Look out for each other. Help classmates in need and help your friends make good choices. Find a chaperone if needed.
- If you become ill, contact a chaperone immediately.
- Cell phones and calling cards are permitted to facilitate contacting parents as necessary on the trip.
- Be cooperative and careful. Have fun but don't take unnecessary risks that may cause injury or ruin your trip. Stay out of trouble and be an ambassador of Hillsborough High School.

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CONSEQUENCES FOR GENERAL INFRACTIONS

- Parents will be notified of infraction by phone. If warranted, the student will be sent home as soon as possible. Arrangements for transportation will be made by the parents at their expense.
- Local police will be informed of any illegal actions.
- School administration will be notified and appropriate discipline will be assigned.

CONSEQUENCES FOR DRUG AND/OR ALCOHOL VIOLATIONS

- Parents will be notified of infraction by phone. The student will be sent home as soon as possible, and arrangements for transportation will be made by the parents at their expense.
- Local police will be informed of any illegal actions.
- School administration will be notified and appropriate discipline will be assigned (a ten-day suspension).
- The student may be excluded from participating in graduation exercises.

Your signature below indicates that you have read both pages of the Overnight School-Sponsored Trip Permission Form and that the above consequences are clearly understood.

Student Name (PRINTED)

Parent Signature (even for students 18 or older)

Student Signature

Telephone number(s) where parents can be reached during the trip